



## *Detroit Non-Resident Income Tax Return Verification Letter*

*To whom it may concern,*

*The purpose of this letter is to verify that \_\_\_\_\_ is an employee of University of Detroit Mercy, whose job responsibilities and assignments require that a portion of his/her work be performed outside the City of Detroit, Michigan. Please see employee's work log or records in support of days worked in or outside the City of Detroit.*

\_\_\_\_\_  
*Manager Name and Title*

\_\_\_\_\_  
*Manager Signature*

\_\_\_\_\_  
*Date*